

**GOVERNING BOARD MEETING
OREGON DEPARTMENT OF GEOLOGY AND MINERAL INDUSTRIES**

Thursday, January 29, 2015
Portland, Oregon
Teleconference

1) Call to Order: (Larry Givens, Board Chair)

Chair Givens called the meeting to order at 1:05 p.m.

2) Introductions: (Larry Givens, Board Chair and staff)

Board Chair Larry Givens, Vice Chair Lisa Phipps, Dennis Luke and Laura Maffei were present by teleconference.

DOGAMI Staff in attendance:

Vicki McConnell, State Geologist

Ian Madin, Chief Scientist

Ali Ryan, Earth Science Information Officer

Larry Knudsen, Assistant Attorney General, DOJ

Others:

Richard Whitman, Governor's Office

Laurie Aunan, Governor's Office

Travis Miller, Chief Financial Office

3) Public Comment: (Three minutes limit per person unless otherwise specified at the meeting by the Chair)

There was no public comment.

4) Discussion of State Geologist recruitment: (Vicki McConnell, State Geologist)

a. Review of DRAFT materials for State Geologist recruitment:
Information Item

Director McConnell introduced the item with a recap of the Board's discussion of the State Geologist/Director recruitment from the January 5 meeting. The Board had indicated at that time that while that initial focus would be on putting together the materials needed for a full recruitment, the intent was not to immediately begin recruitment.

Before the Board were early drafts of two recruitment documents, the position description and the preferred criteria for hiring. McConnell explained that the position description has been refreshed from a previous version to reflect changes in recruitment materials as well as new directions in geoscience and the state. The position description lays out the duties of the position, percentage of time spent on

each of those duties, and at what level the individual holding the position is expected to perform. She noted that the recruitment will pull heavily from the duties section of the position description, to describe the abilities the individual should bring. The preferred criteria, she said, highlight what knowledge, skills, talents, and so forth are desired. The draft before the board today is a starting place, McConnell said.

McConnell noted that no action was required of the Board today; the draft materials were being provided for their information only. A full review of all material necessary to launch a full recruitment is expected to occur at the February 13 meeting. Also before the Board on February 13 will be a draft recruitment timeline, which will reflect key points in recruitment such as start date, open period, how the recruitment team will report back, and other milestones.

The Board discussed the information, including:

- Close coordination with the DAS executive recruitment team is important. McConnell noted that staff has been working with Enrique Sama at DAS on drafts, and he is expected to attend the February meeting.
- Education and certification requirements for the State Geologist position were discussed. Larry Knudsen explained that certain qualifications for the State Geologist are laid out in statute, including requiring that the State Geologist is a geologist, engineer, or other technical specialist. Statute doesn't require an advanced degree, Knudsen said, but does require that the geologist be able to perform technical work as well as direct the activities of the Department. McConnell noted that the preferred criteria are a way to indicate additional education or certification needs; the DAS team will help with development of those criteria during the February 13 meeting.
- Public comment needs to be taken on draft recruitment materials.
- Chair Givens noted that it is important to take the time to develop good recruitment materials. If the Board finds on February 13 that more time is needed to discuss, keep in mind that another teleconference can be scheduled in between the February meeting and the next Board meeting.

McConnell suggested that the Board members take time to think about the preferred criteria before February 13. Staff will provide the initial draft criteria as a Word document, and ask each Board member to send comments for compilation as a starting place for discussion. The Board could then potentially adopt draft criteria for public comment on February 13 and schedule another meeting to take public comment.

5) Appointment of Interim State Geologist/Director: (Larry Givens, Board Chair and Board)

- a. The Board will appoint an interim State Geologist/Director to serve until a permanent director is appointed:** *Action Item*

The Board Chair Givens introduced the item, noting that he has spoken with Director McConnell on this item, and understands she has spoken with all the other Board members as well as leadership in the Governor's natural resources office and DAS. McConnell said she had, and noted that the recommendation for an interim appointment was developed to prioritize familiarity with the Agency, current Agency projects, Oregon issues and DOGAMI's position on those issues, and to ensure a smooth transition for the Agency and staff. Recommendation is that that Ian Madin, currently DOGAMI Chief Scientist, be appointed to the interim position.

Motion: Dennis Luke moved and Lisa Phipps seconded that Ian Madin be appointed as interim director of DOGAMI. Motion carried unanimously.

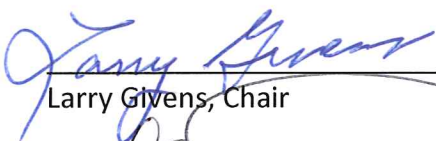
6) Adjourn

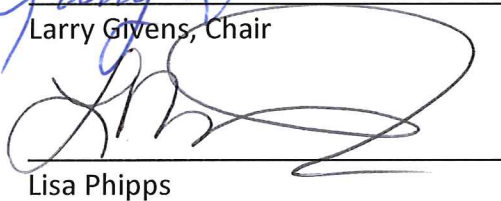
The meeting was adjourned at 2:02 p.m.

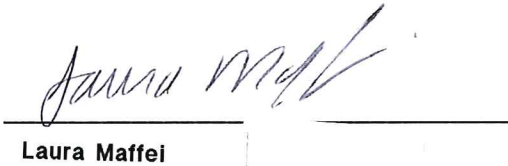
Action Items:

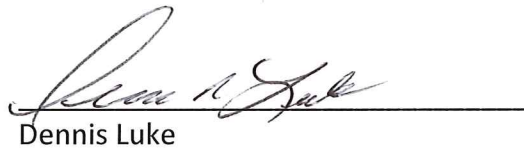
1. Staff will send a Word document of the preferred criteria to Board members for their initial feedback.

APPROVED:


Larry Givens, Chair


Lisa Phipps


Laura Maffei


Dennis Luke